

**FIRST NOTICE OF ANNUAL MEETING AND ELECTION OF DIRECTORS FOR
HIALEAH CLUB VILLAS CONDOMINIUM ASSOCIATION, INC. ("ASSOCIATION")**

Dear Unit Owner:

This letter shall serve as the First Notice to owners of the Election of Directors for the Association which will take place on **Thursday, November 21st, 2019, at 7:00 p.m., at My Destiny Banquet Hall located on 1970 West 60 Street Hialeah FL 33012.**

In addition to the Annual Meeting, Unit owners shall be electing individuals to fill nine (9) Director's positions on the Board of Directors. The elected Directors will serve for a term of one (1) year.

To qualify for a position on the Board of Directors, you must be a unit owner or an authorized representative, officer or employee of a corporate unit owner. Any eligible person who desires to be a candidate for a position on the Association's Board of Directors must give written notice of their intention to seek such a position to the Association no later than forty (40) days prior to the scheduled Election. Prior to the Annual Meeting and Election, you will receive a second notice with a package including a Ballot which shall list the names of the candidates. Any candidates desiring to seek election to the Board of Directors of the Association must provide notice by completing the enclosed candidate Application Form. To qualify for a position on the Board of Directors, you must be a unit owner.

The Candidate Application Form must be received **no later than Sunday, October 13th, 2019**, in accordance with one of the following methods: (a) by certified mail, return receipt requested; or (b) by personal delivery; or (c) by regular U.S. mail, facsimile, telegram, or other method of delivery. Personal delivery will only be acknowledged if a receipt is issued by the Association acknowledging delivery of the Candidate Application Form.

Although not required but highly recommended, a candidate may submit information about themselves on a one page/one-sided (8-1/2" x 11") information sheet describing his or her background, education, qualifications and any other factors deemed relevant by the candidate which information will be mailed with the Ballots. If a candidate wishes to submit an information sheet such sheet may be returned with the Candidate Application Form or if such sheet is submitted separately it must be received by the Association **no later than Friday, October 18th, 2019.**

The Candidate Application Form and the information sheet are to be submitted to the Association at the following address:

Diamond Group Management
Attn: Will Hernandez, Association Manager
7900 Oak Lane, Suite 400
Miami Lakes, FL 33016
Email: diamondgroupmg@gmail.com

Thank you for your assistance in conducting the affairs of the Association.

Board of Directors

Dated this 20th day of September, 2019.

